

YOUNG LIVES SCHOOL SURVEY

VIETNAM ROUND 1 – WAVE 1 (2011)

HEADTEACHER QUESTIONNAIRE (ENGLISH TRANSLATION)

Please refer to accompanying justification documents for further details on the development and use of the Young Lives school survey questionnaires.

Young Lives School Survey Principal Questionnaire

0.1	Insert all school codes which fall under this Principal's jurisdiction	_____ _____ _____ _____ _____
0.2	Insert Principal/Headmaster ID (first 8 digits of the school code(s) listed above)	[_____]
0.3	If the instrument is not completed, what is the reason why? <i>(if completed, leave blank)</i>	01=Respondent absent <input type="checkbox"/> 02=Respondent refused to participate <input type="checkbox"/>
0.4	DATE OF INTERVIEW	____ / ____ / _____ d d / m m / yyyy

DATA HANDLERS

Fieldworker	Name:	Code: [____]
	Signature:	Date of check : ____ / ____ / _____ d d / m m / yyyy
Supervisor	Name:	Code: [____]
	Signature:	Date of check: ____ / ____ / _____ d d / m m / yyyy
Data entry clerk (first data entry)	Name:	Code: [____]
	Signature:	Date of first data entry: ____ / ____ / _____ d d / m m / yyyy
Data entry clerk (second data entry)	Name:	Code: [____]
	Signature:	Date of second data entry: ____ / ____ / _____

Please complete all questions.

1. PERSONAL INFORMATION ABOUT THE PRINCIPAL

1.0	Age	[_ _] (completed years)	
1.1	Gender 01=Male;02=Female	[_ _]	
1.2	Ethnicity 01=Kinh; 02=H'mong; 03=Cham; 04=Ede; 05=Ba na; 06=Nung; 07=Tay; 08=Dao; 09=Giay; 10=Other	[_ _]	
1.3	Religion 00=No religion; 01=Buddhist; 02=Christian (Catholic); 03=Christian (Protestant); 04=Cai Dai; 05=Other	[_ _]	
1.4	What is your mother tongue? 01=Vietnamese; 02=H'mong; 03=Dao; 04=Nung; 05=Giay; 06=Tay; 07=Chinese; 08=H'Roi; 09=Ede; 10=Other	[_ _]	
1.5	Are you originally from the province in which you teach? 00=No; 01=Yes	[_ _]	
1.6	How many years have you worked in schools? <i>(please enter the total number of years as a teacher, principal and other school-based roles)</i>	[_ _] years	
1.7	How many years have you been a principal of primary schools? <i>(not only this school but all primary schools in which you have worked as a principal)</i>	[_ _] years	
1.8	What is the highest level of general education you have completed (excluding any teacher training)? 01=Primary or lower secondary or equivalent; 02=Upper secondary or equivalent; 03=Vocational training school 04=College education; 05=University education and higher	[_ _]	
1.9	What is the highest level teacher training qualification you have received? 00=I am not trained; 01=Short course or crash course in teaching profession; 02=Teacher training (2 years after upper secondary education) level; 03=Teacher training college level (3 years after upper secondary education); 04=Teacher training university level (4 years after upper secondary education) and higher	[_ _]	
1.10	How many days did you attend professional/in-service training in the last academic year? (2010-2011)	[_ _] days	
1.11	Have you ever been awarded the title of 'Excellent Teacher?' 00=Never been an excellent teacher; 01=Yes, school level; 02=Yes, district level; 03=Yes, province level or higher	[_ _]	

2. INFORMATION ABOUT THE SCHOOL

2.0	What type of school is this? 01=Public;02=Private; 03=People founded; 04=others	[___]	
2.1	What grade range does this school offer?	grade [___] to grade [___]	
2.2	What is the total number of children enrolled in this school?	[___] children	
2.3	What percentage of the total enrolment is made up by children from ethnic minority backgrounds?	[___]	
2.4	How many satellite sites are part of this school? <i>(excluding the main school site at which you are based).</i>	[___] satellites <i>(If none enter "00")</i>	
2.5	If this school has satellite sites, are they whole schools, or particular classrooms? <i>(if there are no satellite sites at this school, enter "04")</i> 01=each satellite is another effective whole school i.e. all grades are represented; 02= each satellite contains only particular classrooms for particular grades; 03=a mixture, some satellites are effectively other schools, other satellites are only particular classrooms; 04=there are no satellite sites at this school	[___]	
2.6	What is the main reason for having satellite sites in this school? <i>(if there are no satellite sites at this school, enter "04")</i> 01=because there are too many students for the main school site; 02=to enable children in remote areas to attend schools 03=other 04=there are no satellite sites at this school	[___]	
2.7	Is this school located in a P135 commune? 01=Yes; 00=No; 02=Don't know	[___]	
2.8	Is this school or its commune, or has it ever been, part of any of the following programs?		
2.8.1	PEDC (Primary education in disadvantaged communities) 00=No; 01=Yes; 02=Don't know	[___]	
2.8.2	SEQAP (School education quality assurance program) 00=No; 01=Yes; 02=Don't know	[___]	
2.8.3	Government P135 program 00=No; 01=Yes; 02=Don't know	[___]	

2.9	What year was this school established? <i>(please enter the year e,g 1995)</i>	Year [_ _ _ _]	
2.10	How long does it take to walk to the nearest lower secondary school from this school? <i>(in minutes)</i>	[_ _ _] Minutes	
2.11	Are there any other primary schools in the commune/ward where your school is located? 00=None; 01=Yes, one other school attracts students; 02=Yes, two schools attract students; 03=Yes, three other schools attract students	[_ _]	
2.12	On how many days was the school closed for unforeseen circumstances in the last academic year? <i>(for example, flooding. N.B. this should not include scheduled holidays).</i>	[_ _] days <i>(if none enter "00")</i>	

3. FULL-DAY SCHOOLING AND EXTRA CLASSES

3.0	Is this school a boarding school? <i>(‘boarding’ is where students live at the school during the semester or the week).</i> 00=No; 01=Yes, all students board during the week and return home at weekends; 02=Yes, all students board for the whole semester and return home during the holidays; 03=Yes, but it is a mix, some children board during the week and others do not; 04=Yes, but it is a mix, some children board during the semester and others do not	[_ _]	
3.1	Does your school offer Full-day schooling to any pupils in Grade 5? 00=No; 01=Yes, all pupils; 02=Yes, some pupils	[_ _]	
3.2	If your school offers full-day school to some or all pupils, how often is it available each week? N.B. If it changes each week, please select the option that is correct for most weeks. <i>(if your school does not offer full-day schooling and you answered ‘No’ to Q3.1, enter “06”)</i> 01=Full-day schooling is available every day of the week; 02=Full-day schooling is available 4 days a week, and the other days are half-day; 03=Full-day schooling is available 3 days a week, and the other days are half-day; 04=Full-day schooling is available 2 days a week, and the other days are half-day; 05=Full-day schooling is available on one day each week, and the other days are half-day; 06=School does not offer full-day schooling	[_ _]	
3.3	If your school offers full-day schooling to some or all pupils, is the second half of the day free of charge? <i>(if your school does not offer full-day schooling and you answered ‘No’ to Q3.1, enter “04”)</i> 01=Full-day schooling is free for all pupils; 02=Some pupils receive full-day schooling free and others pay for it; 03=All pupils who receive full day schooling have to pay for it; 04=School does not offer full-day schooling	[_ _]	

3.4	<p>If your school does not offer full-day schooling to ALL pupils free of charge, what reason best explains why not? <i>(if your school does not offer full-day schooling and you answered 'No' to Q3.1, enter "08")</i> <i>(if your school offers full-day schooling to all pupils free of charge and you answered "01" for Q3.3, enter "07")</i></p> <p>01=Insufficient classroom space; 02=Insufficient staff; 03=Lack of higher administrative permission; 04=parents do not have enough money to cover the fees; 05=parents do not have enough money to cover the additional costs e.g. arranging lunch and transportation; 06=parents do not demand it; 07=School offers full-day schooling to all pupils free of charge; 08=School does not offer full-day schooling</p>	[_ _ _]	
3.5	<p>Does your school offer non-compulsory additional classes available outside of the normal school day, provided at an additional charge to any students who wish to participate, on the premises?</p> <p>00=No; 01=Yes</p>	[_ _ _]	
3.6	<p>If yes, are these additional classes taught by the same teachers who teach during the normal school day? <i>(if your school does not offer additional classes outside normal day and you answered 'No' to Q3.5, enter "03")</i></p> <p>00=No; 01=Yes; 02=a mixture of the same teachers and different ones; 03=school does not offer additional classes outside normal day</p>	[_ _ _]	

4. SCHOOL MANAGEMENT AND COMMUNITY PARTICIPATION

4.0	<p>How many times in the last academic year did inspectors or educational officers pay visits to your school? (include all types of visit in your e.g. inspections and normal visits)</p>	[_ _] visits <i>(if none enter "00")</i>	
4.1	In the last academic year, how often did you face the following challenges?		
	Challenge	How often did you face this challenge? 01=Never/rarely 02=Occasionally; 03=Often	
4.1.1	Pupil drop out	[_ _]	
4.1.2	Child labour	[_ _]	
4.1.3	Child ill-health	[_ _]	
4.1.4	Failing school infrastructure	[_ _]	
4.1.5	Teacher recruitment and retention	[_ _]	
4.1.6	Teacher attendance	[_ _]	
4.1.7	External environmental events e.g. flooding	[_ _]	

5. INFORMATION ABOUT STUDENTS

5.0	Do all children who apply to your school gain admission? 00=No; 01=Yes	[]	
5.1	If no, what is the main criterion for admission to your school at primary level? (if you answered 'yes' to Q5.0, enter "07") 01=Area of residence (catchment area); 02=Ethnicity of child; 03=Gender of child; 04=Parent's ability to pay; 05=Entrance examination; 06=Other; 07=all children who apply to this school gain admission	[]	
5.2	In <u>this</u> school year how much does each Grade 5 student normally pay to the school <u>directly</u> for the following? (input the yearly figures unless stated otherwise)		
		How much do students pay? (in thousands of VND) <i>If students do not pay the school directly for this item, or this service is not offered by the school please enter "-88"</i>	If there is an exemption or partial exemption, what is the main criterion? 01=poverty; 02=ethnic minority; 03=remote area; 04=excellence; 05=poverty and excellence; 06=disability; 07=other exemption; 00=no exemption
5.2.1	Full-day schooling (fee for the second half of the school day – not including lunch fees) (if it is not free) (monthly)	[]	[]
5.2.2	Lunch fees (monthly)	[]	[]
5.2.3	Extra classes (monthly)	[]	[]
5.2.4	Textbooks	[]	[]
5.2.5	Uniform	[]	[]
5.2.6	School construction fee/development fund	[]	[]
5.2.7	Pupils' parents' fund	[]	[]
5.2.8	Trai tuyen (fee for not having correct registration status) (upon joining the school)	[]	[]
5.2.9	Health insurance fees	[]	[]
5.2.10	Accident insurance fees	[]	[]

5.2.11	School security	[_____]	[__]	
5.2.12	Class's fund	[_____]	[__]	
5.2.13	Examination fees	[_____]	[__]	
5.2.14	Extra-curricular activities	[_____]	[__]	